

Minutes

Full Council Meeting



Held On: Monday 13th July 2026

Time: 19:00

Present: Cllrs Bolton, Drake, Duggan, Elliston-Ball, Kent.

Jo Hole

Clerk and RFO

Ref	Agenda Item
2026.61	Public Question Time (limited to 30 minutes) No public questions. HAPTC advise reducing this agenda item to 15 minutes with maximum 5 minutes per member of public. CEB joined at 19:02
2026.62	To receive and accept apologies for absence: Received and accepted from Cllr Fogden
2026.63	Declaration of members' interests and dispensations: a) <u>To receive declarations of interest from councillors on items on the agenda</u> None b) <u>To receive written requests for dispensations for declarable interests: and</u> None c) <u>To grant any requests for dispensation as appropriate</u> None
2026.64	To confirm the minutes of the parish council meeting of 21st May 2026, as amended (minute ref 2026.33) and the minutes of the extraordinary parish council meeting of 22nd June 2026 Agreed and confirmed as an accurate reflection. Signed accordingly.
2026.65	To receive reports from outside bodies, working parties, local authorities and agencies EHDC: <u>Local Government re-organisation:</u> Ministerial decision due this week. Unclear what the outcome will mean for residents or the parish council. <u>Local Plan:</u> The executive panel are considering the green belt assessment of Hertford Heath on 14 th July. The site proposed for outline planning application (HH10) has been assessed as not viable to be classified grey belt. Once approved by the executive panel, this will form part of the evidence base for the District Plan. Police: <u>May 2026</u> 01/05/2026 – Stalking – Harrington Court 02/05/2026 – Common Assault – Heathgate

	07/05/2026 – Malicious Communications – Woodland Road 27/05/2026 – Criminal Damage – London Road <u>June 2026</u> 04/06/2026 – Attempted burglary of an unconnected building – allotments 27/06/2026 – Assault – Rushen Drive 27/06/2026 – Theft – Haileybury School Councillors noted these statistics to be unusually high and will monitor with a view to meeting with police to address if levels continue.
2026.66	To review and approve any green space applications: a) <u>Hertford Heath Football Club</u> – missing risk assessment and insurance documentation. MD to chase up. b) <u>Risk assessment from Hertford Heath Community Group for Summer Fayre.</u> Received and approved: proposed RB, seconded MD. Resolved as approved. c) <u>Consider and agree possible additional grass cut to green ahead of Summer Fayre</u> Not required. d) <u>Road closure for Fireworks Event:</u> Received and approved: Proposed RD, seconded RB Resolved as approved. e) <u>Risk assessment for Fireworks Event:</u> Received and approved: Proposed RB, seconded CEB. Resolved as approved.
2026.67	Financial Matters: a) <u>No bank reconciliation available due to RFO not having access to bank</u> b) <u>Approval of transaction list, powers to spend and invoices for June 2026</u> Received, approved and signed accordingly c) <u>List of expenditure over £100 for June 2026</u> Received, approved and signed accordingly d) <u>Approval of Multipay debit card statement, powers to spend and invoices for June 2026</u> Received, approved and signed accordingly e) <u>Discuss and approve budget vs expenditure to end of June</u> Council note we are still well within budget. Received, approved and signed accordingly f) <u>Discuss and agree approval for RFO to purchase printer ink with Multi-pay card</u> As alternative to HP Instant Ink scheme currently in place. Proposed MD, seconded RD. Resolved as approved. CK joined at 19.42
2026.68	Allotments a) <u>Report from Clerk</u> • 4 new plot holders signed up and paid, 1 more due to complete. No more vacant plots • Inspections have begun again and letters sent to some plot holders to improve their plots • Positive meeting with local police regarding anti-social behaviour on site. Clerk put up signage on site warning of police awareness and provided signage to plot holders. Police provided tool marking kit for security. • Bonfires on site banned from today following Fire and Rescue advice. b) <u>Consider and agree expenditure to provide a skip for allotment holders to use.</u> Plot holders would like it to be a Saturday morning. Council proposed a limit of £500. Proposed MD, seconded RD. Resolved. Clerk to arrange (Power to Spend: Small holdings and Allotments Act 1908 s.26) c) <u>Consider and agree expenditure to service “Bob’s Pond” at the allotments</u>

	Current quote is £400. Concern around high cost and suggested time of year. Clerk to research and report back to council d) <u>Consider and agree expenditure to trim vacant plot/agree 50% reduction in rent for neighbouring plot holder to take on the overgrown vacant plot</u> Plot now has a new tenant – no resolution required e) <u>Consider and agree composter purchase to place on community orchard</u> From £1000 Veolia grant: 4 wooden containers @£139.99, each will require insulating lids. Proposed MD, Seconded RB. Clerk to purchase and arrange delivery to MD.
2026.69	To receive and update on audit process from RFO: • Sent to PKF Littlejohn: 25/06/2026 • On website and noticeboard: 25/06/2026 MD to remove from noticeboard on 06/08/2026 and retain for filing • Email from PKF Littlejohn confirming receipt: 08/07/2026
2026.70	To accept decision to cancel SLCC membership Proposed MD, seconded CEB. Resolved
2026.71	Trees a) <u>To retrospectively consider and agree expenditure for treatment of Oak Processionary Moth (OPM) in two Oak Trees on Church Hill Village Green</u> OPM found by clerk 10/06/2026. Reported to TreeAlert and Forestry Commission. Placed warning signs on-site and posted on social media. Quotation from approved specialist £995 +VAT (£1194). Agreed via email with all councillors due to public health risk. Work carried out 26/06/2026. Clerk noticed further nest on 05/07/2026 and reported to specialist – nest removed 07/06/2026 as part of initial cost. <i>Power to spend: LGA 1972 Sch. 14 and Public Health Act 1875 s.164.</i> Proposed RD, Seconded RB. Resolved to authorise expenditure. b) <u>To discuss and agree tree works arising from tree survey as quoted by Howlett's Tree Services</u> Cost of £580 +VAT (£696). Howletts advised waiting until Autumn for some works to reduce stress to trees. Proposed MD, Seconded CEB. Resolved to agree the cost of the works to be undertaken at the most appropriate time. Clerk to action. c) <u>To discuss and agree a plan to address trees on parish council land marked with orange paint.</u> Unclear who is marking the trees. Cllr Hoskin to ask arboriculture team at EHDC
2026.72	Village Green Electricity Supply a) <u>Discuss and agree need for professional risk assessment including correct rubber matting to place over cables</u> Council agree this must be in place before electricity can be accessed. Community Group offer to contact professional risk assessor to amend their risk assessment for using the green for events. b) <u>Discuss and agree key management protocol for green box and plug stands.</u> Village Hall have agreed for a key safe to be housed in a locked cupboard in the hall. Policy to outline need for signing key in and out. Clerk to provide policy to relevant groups. Proposed MD Seconded RD Resolved to adopt new key policy c) <u>Accept certification from electrician</u> Still not received. Needs to be in place ahead of use of electricity. Clerk to action. d) <u>Discuss and agree plan for charging groups to use electricity</u> Council agree to charge only for the electricity used via metered information available on-line with E.on Next. Policy to outline current tariff and invoices to be sent to relevant group following their event. Proposed MD Seconded RB: Resolved to

	adopt new charging for electricity use policy. Clerk to provide policy to relevant groups. e) <u>Power to spend on sundry costs borne by volunteers and electrician (minute ref 2026.30)</u> Council agree to refund costs incurred by volunteers in preparing for the electrical installation under <i>power to spend LGA 1972 s. 144 – encouragement of Tourism</i>. The improvement to village events will increase tourism to the area. Clerk to provide relevant groups with expenses claim forms.
2026.73	To accept and discuss the latest ViaCam statistics for London Road Speeds are gradually increasing, particularly going towards Hoddesdon. Council to monitor.
2026.74	To consider and agree increasing the limit from £100 to £250 for clerk to agree immediate repairs to playground as outline in Broadmead Leisure’s monthly inspections (delegated authority within Financial regs 5.15) Initial agreement of £100 limit does not allow for immediate remedy in some instances. £250 limit allows repairs to be expedited. Proposed CK, seconded MD RESOLVED to increase limit of delegated expenditure on playground repairs to £250.
2026.75	To discuss Castle Water bill and agree payment schedule and plan to work with Castle water to possibly reduce the bill. Due to an historic complaint, the Castle Water (CW) invoice for the Football Pavillion hasn’t been paid since before 2019. No mention of the outstanding bill in council paperwork since late 2022. Council receive paper bill via PO Box dated 22/06/2026 for £4465.12. Clerk liaised with CW who state they were sending paper bills to the PO Box, but had clerk@hertfordheath.org email address on file. CW state it is the customer’s duty to keep contact information up to date. Paper billing was turned off in August 2025 and has been automatically re-instated due to lack of contact/payment. CW advise council to complete an assessed use form, which requires input from the football team regarding how much water they use. CW advise that the council must pay the bill off over either 6 or 9 months in monthly instalments, or they will initiate legal action. Council must also pay the current bill monthly. Two separate payments. In the meantime, investigations can take place to resolve the situation. Hertford Heath Football Team has an agreement with the council to pay utilities linked to the pavilion. RESOLVED: to request 9 month period for payback on basis council is looking to evidence that it has not been in receipt of bills for the duration of 2022 to 2026. Council to pay this amount along with the monthly billing amount whilst investigating. Clerk to Action. Council agree to speak to previous Clerk and current chair for further information and to request urgent information from Football Team to provide assessed usage information. MD to action both. Proposed RB, Seconded RD.
2026.67	To consider and agree the commission of Ringway to update two streetlamps to replace DNO cutout to ensure the LED lanterns work correctly - Initial resolution to agree expenditure on the replacement LED’s for X2 streetlights not recorded in council minutes. Minute ref 2025.203 outlined need to ratify at following meeting. Minute ref 2025.222 states the order has been placed. Proposal: to retrospectively ratify the cost of replacing the LED lamps in X2 streetlights: 6600506058: £924.55 6600506059: £852.79. Proposed RD, Seconded RB RESOLVED. - Cost of further upgrades reported as in the region of £160 per lamp by Ringway: this must be done to enable future fixes and continuous lighting.

	Proposal: Agree maximum cost of £200 per lamp in agreement with Ringway. Clerk to Action.
2026.77	To consider and discuss planning applications from 3rd June to 7th July 2026 To consider and discuss planning applications from 3rd June to 7th July 2026 Conversion of outbuilding into detached dwelling, alterations to openings and fenestration, creation of new vehicular access way, fencing and landscaping Land South Of Rose Cottage Elbow Lane Hertford Heath Hertfordshire Ref No:3/26/0210/FUL Received: Mon 16 Feb Validated: Mon 1 Jun Status: Awaiting Decision No Comment Outline planning application with all matters reserved except for means of access from London Road comprising residential development (Use Class C3), flexible community/commercial space (Use Class E/F2), open spaces and other associated infrastructure Land West Of London Road Hertford Heath Hertfordshire Ref No: 3/26/0674/OUT Received: Tue 12 May Validated: Wed 3 Jun Status: Awaiting Decision Comment prepared by Cllr Elliston-Ball proposed as Parish Council's response to the above. Proposed MD, Seconded CK. RESOLVED. Clerk to send to allocated officer at East Herts Single storey rear extension and alterations to fenestration 135 London Road Hertford Heath Hertfordshire SG13 7RH Ref No: 3/26/0747/HH Received: Fri 22 May Validated: Wed 10 Jun Status: Awaiting Decision No Comment
2026.78	To consider and discuss planning decisions from 3rd June to 7th July 2026 Erection of fence to front patio 16 - 18 London Road Hertford Heath Hertfordshire SG13 7RH Ref No: 3/26/0478/FUL Received: Tue 7 Apr Validated: Mon 20 Apr Status: Decided – Grant Plan Permission W Conds Frid 12 Jun No Comment Proposed fencing and minor landscaping works to the eastern edge of Terrace Field, along College Road Haileybury And Imperial Service College College Road Hertford Hertfordshire SG13 7NU Ref No: 3/26/0218/FUL Received: Tue 17 Feb Validated: Tue 17 Feb Status: Decided – Grant Plan Permission w Conds Fri 19 Jun No Comment
2026.79	Clerk's Report • <u>Benches from Haileybury</u> – both been delivered to the allotments. One to be kept there, another on London Road. Clerk queries accessibility issues presented by proposed location and suggests alternative are considered. • <u>Bank access</u> – current RFO has no access to bank as it had not been changed from previous RFO details. Process in hand. MD and SF can make payments in the meantime. • <u>Access to social media</u> – clerk now has access to parish council socials, thanks to RD. Facebook not set up correctly and displays names on posts – to be rectified by Clerk and RD • <u>Training</u> – clerk has attended initial Clerk's Introductions with HAPTC and X2 training events with Scribe: digital AGAR and basic accounting • <u>Digital AGAR</u> - soft launch for 26/27AGAR with incentive of full external auditing fee being refunded. Full roll out 2028. Semi-automated process. Advised all councillors must be familiar with new practitioner's guide and the Proper Practice Guide for 26-27.

	• <u>Communication from resident</u> – requesting update on land issue. Clerk to reply legal team at EHDC are handling this. • <u>Issues with laptop</u> – ongoing and regular issues with going slow, closing down, failing to format, lack of function, slow loading. ITS have supported a number of times and advise the laptop went out of date Jan 2025. Clerk to get quotes for replacement for September agenda. • <u>Holiday</u> – clerk away 24/07/2026 to 07/08/2026
2026.80	Items for social media and website None – clerk requested that council consider removing this standing item from the agenda as it is not required
2026.81	Date of next meeting Monday 14 th September 2026

Signed:.....

Date:.....

Minute Ref:.....



Application for Hiring Green Spaces in Hertford Heath Village

The Green Spaces in the village are administered by the Parish Council on behalf of the village residents. The Parish Council is responsible for their maintenance, protection and upkeep. Applications to use these Green Spaces for events are executed by the Parish Council. Decisions on granting a licence for use will be considered by a full Parish Council meeting, which are typically held once a month and are open to all residents. Any rulings or actions will be made by it in accordance with present legislation or referred to other authorities if deemed necessary.

Requests for use of these Green Spaces including the petanque pitch should be addressed in the first instance to the Parish Clerk. Contact details can be found on the Hertford Heath Parish website: <https://www.hertfordheath.org.uk>

Hertford Heath Parish Councils Green Spaces Policy document is available to download from <https://www.hertfordheath.org.uk> or you can request a copy via mail or email from the Parish Clerk

Bylaws can be referenced in the Hertford Heath Parish Council Village Greens and War Memorial Site Bylaws.

Green Spaces are:

Main Village Green

Pindar Green

Mount Pleasant Green

Playing Field

Memorial Green (war memorial)

Petanque Pitch

The Hirer hereby agrees to all the following terms and conditions of hire:

1. The Hirer, not being a person under 18 years of age, must accept responsibility for being in charge of and on the premises at all times during the event and for ensuring that all Standard Conditions under this Agreement relating to management and supervision of the premises are met. Where an organisation is named, that organisation shall also be considered the Hirer and shall be jointly liable with the person who signed the contract. The Hirer must be in compliance with Bye laws applicable to the Green Space and any applicable legislation at all times during the hire period.
2. The Hirer must provide the following information in writing prior to commencement of the event for which the Green Space will be used:
 - Completion of a Green schematic detailing areas that the hirer wishes to utilise. • Full description of proposed function/use of the green, including maximum numbers of attendees and defined time limit for the event. Events are expected to conclude no later than 10:00pm, including any music. Please include at what time you would require access to commence and finish.
 - Description and positioning of any marquees/gazebos or other structures to be erected.
 - Description and positioning of any lighting, music or other electrical systems. • Copies of any insurance documentation, risk assessments or noise risk assessments
 - Copies of road closure notices for adjoining roads
3. The Hirer is not allowed to sublet, hire or allow any part of the Green Space to be used by any other individual or organisation outside of the control of the hirer.
4. The Hirer must ensure that the minimum of noise is made on arrival and departure, particularly late at night and early in the morning.
5. The Hirer must provide evidence of public liability insurance to a suitable level for the event.
6. The Hirer must indemnify Hertford Heath Parish Council against all claims arising from the event.
7. The Hirer must notify all residents of properties in the vicinity of the Green Space of the forthcoming event in writing at least 1 week prior to the event.
8. The Hirer must undertake to make good any damage to the Green Space, grass, furniture such as benches, or any adjacent property arising from the event. (Any

attention of Parish Council before the event).

9. The Hirer must collect and clear any litter or rubbish arising from the event immediately after the conclusion of the event.
10. The Hirer may not permit the use of the Green Space for any commercial profit making or retail trading purposes other than as declared in this application (unless such consent has been granted in advance of the event).
11. The Hirer must undertake that no vehicles will be parked on the Green Space, adjacent pavements or footpaths during the event (unless such consent has been granted in advance of the event).
12. The Hirer must undertake that the Green Space will not be used for any unlawful or unsuitable purpose or in any unlawful way nor do anything or bring on to the premises any illegal substance nor allow the consumption of alcohol without prior written permission.
13. The Hirer must ensure that in order to avoid disturbing neighbours of the Green Space and avoid violent or criminal behaviour:
 - No one attending the event consumes excessive amounts of alcohol •
 - No illegal drugs are brought to the event
14. Drunk and disorderly behaviour is not permitted. Any person suspected of being drunk, under the influence of drugs or who is behaving in a violent or disorderly way must be instructed to leave the event.
15. The Hirer must ensure that nothing is done on or in relation to the Green Space in contravention of the law relating to gaming, betting and lotteries.
16. The Hirer must ensure that any activities for children, young people and other vulnerable adults are only provided by fit and proper persons in accordance with the Safeguarding Vulnerable Groups Act 2006 and any subsequent related legislation.
17. The Hirer must document and report all accidents involving injury to any person attending the event as soon as possible to the Parish Council. This is in accordance with the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 (RIDDOR).
18. This Agreement constitutes permission only to use the Green Space for the event in question and confers no tenancy or other right of occupation.



Hiring Agreement for the Use of Green Space(s) in Hertford Heath Village

Date:

Name and Address of Hirer

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Location of Event: **Football Field**

Description of Event: **The Rise Collective Sessions is a friendly, beginner focused outdoor fitness group aimed at building confidence, strength and sustainable habits - not just fitness. Sessions are open to all levels, from complete beginners to those returning to exercise after a break.**

Each session runs for 45 minutes and follows a simple structure: a warm up, a low impact bodyweight circuit (squats, press ups, step ups, core work), a short team based finisher and a cool-down/stretch. Minimal equipment is used (cones, resistance bands, a small portable speaker) and the group size is expected to be around 10-15 people.

The proposed schedule is Saturdays at 8am, run by myself - a personal trainer and fitness coach.

I already have over 20 people in the village interested and ready to go.

Date(s) of Event:

Every Saturday 8am

Period of Use (Maximum 08.00 - 22.00)

1.5 Hours

Signed By Date

25th August 2026

Print Name

Rosie Lees

Please submit along with completed schematic of the Green space(s) and relevant attachments as per item 2 of Terms and Conditions.

Subject: Charity Fundraiser

Message: Hello

I am running the London Marathon next year and am fundraising for Make a Wish UK. One of the fundraising ideas I thought of was to throw a Hertford Heath Colour Run. I know that the school PTA is disembling and will no longer be running this event. I would like the event to start and finish on the playing fields and be 2k family fun round around the village. I would like to host the event in Spring next year before the marathon either in March or April. Please let me know if this would be feasible and what you would need from me?

Kind regards

Hiring Agreement for the Use of Hertford Heath Village Green

Name and Address of Hirer / Promoter of Event: *Louise Bramley on behalf of Hertford Heath U10 football team.*

Description of Event:

Football training & matches on the village playing field.

from: 25-8-26 ~ Thursday 6-8.30pm.

To: ongoing... Saturday 9am 5pm.

Obviously during winter months when it's dark we will not be there... based on clocks moving back & forth.

Period of Use (Maximum 08.00 - 22.00)

Signed By *Louise Bramley*

Print Name *L. BRAMLEY.*

Please submit along with completed schematic of Village Green and relevant attachments

GRANT APPLICATION FORM

Name of Organisation Hertford Heath PTA	
Applicants Name and Address: Hertford Heath Primary School, Woodland Road, SG13 7QW	
Contact Telephone Number: [REDACTED]	
Applicants email address: ptahertfordheath@outlook.com [REDACTED]	
Location of Organisation: Hertford Heath School	
Nature of activity of organisation: Raising fund to enrich the children's school environment & educational resources	
Purpose for which grant will be used: Completing a growing area in the KS1/Early Years playground, provide planters and fencing to change a currently unused green space, into a gardening/sustainable outdoor learning environment. I have attached some pictures of the current space, and the plan we would like to work towards.	
Amount requested: £500	Total cost of project: £3680.17
Please give details of grants applied for or received from other bodies: None currently	
Any other information that would help the Parish Council in considering your application: Our school houses the vast majority of the Parish's children, from the age of 3 to 10 years old, we would love to work on our outdoor offering for them, as many of our children come from the flats surrounding the school.	
Do any of your members wish to address the Parish Council at the meeting when donations are considered: We are happy to attend if needed	
A copy of the full and detailed up to date accounts should accompany this application: Attached is our 24 25 accounts, 25 26 is yet to be finished.	
Name: [REDACTED]	
Signature: [REDACTED]	
Position Held: PTA Committee Member & Chair	
Date: 24/7/2026	
If awarded Hertford Heath Parish Council will transfer the grant funding into the named bank account. Please provide the following information:	

Account Name: Hertford Heath Primary School PTA

Bank Account Number: 10485810

Sort Code: 20-20-37

Please return the completed form to The Clerk:

By email: clerk@hertfordheath.org.uk

By mail: P O Box 399, Hertford, SG13 9LA

For Hertford Heath Parish Council use only:

Date received:

Date Acknowledged:

Date of Meeting:

Minute:

Payment made:

Dear Sue O'Hare

We are sensible of the fact that Hertford Heath Parish funds are tight and we were disappointed, but understood, that your councillors were unable last year to offer us a donation. We thank them for considering our request.

But I write to you again, nonetheless, to ask whether or not you might this year find the means of helping is with a donation, however little.

Our financial position remains acute.

At the risk of repeating what your councillors may know already, a bit of background:- We are a small, independent local charity giving free, confidential and impartial advice on a range of issues to all who need it. Many people coming to us are vulnerable, face huge challenges and are unable to move forward without our help. Run by the local community for the local community we do, as you also know, make a difference in parishes such as Hertford Heath where we strive to maintain the strongest presence in order to serve your parishioners in the best way we can.

Please see further down our latest statistics for the Parish and the yellow highlighted para below.

Your councillors will find them useful showing, as they do, the impact we continue to make on the parish and the number/percentage of your residents who have very significantly assisted over the past year, given your relatively small population. 26 people were advised.

You will also know that we receive no core funding from National Citizens Advice nor from central government. But what your councillors may not know, however, is that we are continue to face very particular financial challenges following a steady reduction in the grant that we receive annually from East Herts District Council. It now covers just a quarter of the costs needed to run our 4-day per week service. Indeed, this funding reduction, has resulted in our having to close our service on Fridays. Put simply, we need to fundraise more than ever before to increase income and in order to maintain our current service level in the face of rising client demand.

Our current advice channels are by 24-hour message line, email, letter, webchat and the telephone and we also offer face-to-face advice at our four contact centres in Hertford, Bishop's Stortford, Ware, and Buntingford, with home visits, when needed.

Indeed, the provision of face-to-face advice at these contact centres is a crucial tool for effective delivery of our service, especially to those most in need - for example, the digitally excluded who find email and/or telephone advice challenging; those with special needs; and, importantly, the vulnerable who need that extra help in navigating a way forward. But our statistics are increasingly showing us that we still need to do more. We are not sufficiently reaching out with in-person advice to other high need and underrepresented client groups who are also most dependent upon our support - groups such carers, those who are housebound, people who are homeless, and refugees - especially those living outside the main towns in rural communities.

It is with this in mind, therefore, that we have decided to recruit a Community Adviser that will target these very groups with face-to face advice whilst also providing much needed general cover, especially at busy times, at our four contact centres.

And in partnership with other charities, we aim to have the post also running (two hourly) drop-in sessions at community venues in the towns and villages across East Herts - a service from which we envisage Hertford Heath being able to benefit much given that over the past year 91% of your residents received our advice by phone and email, with only 5% being advised in person, when many repeatedly tell us that they would prefer a face-to face advice session.

Indeed, as one County Councillor recently wrote:-

“I am always keen to support Citizens Advice East Herts as I know ... the invaluable work that you do in support of those in need. I was also very pleased to hear of your plans to appoint a Community Adviser to reach out to those unable to use online or telephone systems. Digital exclusion is a growing problem as more and more services are predominately accessed online. I am also keen to support outreach to some of the groups mentioned who are so often overlooked...”

So, it is specifically towards the cost of running and manning these community drop-in and client group sessions, therefore, that we are seeking additional funding.

We have calculated that a weekly two-hour session for one area alone would cost us £115, so £4,500 over the course of current year. Any contribution, therefore, towards this sum, however small, would assist us hugely in getting these outreach sessions up and running.

Your donation will be credited publicly via our social media and in the annual donor summary in our Annual Report (published every Autumn).

How we help in Hertford Heath

Our latest yearly stats for Hertford Heath show that:-

- 1. we advised 26 residents from a population (aged 15+) of 2,358 which is 1.1% of the population**
- 2. we dealt with a total of 121 issues (4.7 issues/resident)**
- 3. the top three issues were benefits (64) debt (18) and family (12)**
- 4 we advised residents through the following channels: Phone 83%, Email 8%, Webchat 4%, In person 5%,**
- 5. we achieved financial gains for Hertford Heath residents of £20,259**

With best wishes and I much look forward to hearing from you.

Mrs Joanne Hole
Hertford Heath Parish Council
Po Box 399
Hertford
SG13 9LA

✉ Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

☎ Call **0345 140 1000***

✉ Email **us@unity.co.uk**

🌐 Visit **www.unity.co.uk**

Account Statement

01 July 2026 to 31 July 2026

Account Name: Hertford Heath Parish Council
Sort Code: 
Account Number: 
Swift Code (BIC): 
IBAN: 

Summary**

Start balance	Paid out	Paid in	End balance
£8,672.47	£7,921.74	£6,386.41	£7,137.14

Your arranged overdraft limit is £0.00



Go Paperless!

You can choose to receive online statements and we'll notify you by email when they're available. Contact us to switch to paperless statements.

Accessibility

Unity can offer statements in alternative formats such as statements in braille, large print or audio. Please contact us for more information.

*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are recorded and may be monitored for security, training and quality purposes.

**Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

Transactions for Current T2 account 20381026

Date	Type	Details	Paid Out £	Paid In £	Balance £
30/06/2026		Balance brought forward	£0.00	£0.00	£8,672.47
01/07/2026	Credit	[REDACTED]	£0.00	£75.00	£8,747.47
01/07/2026	Credit	[REDACTED]	£0.00	£40.00	£8,787.47
08/07/2026	Credit	[REDACTED]	£0.00	£115.00	£8,902.47
13/07/2026	Credit	[REDACTED]	£0.00	£75.00	£8,977.47
13/07/2026	Credit	[REDACTED]	£0.00	£40.00	£9,017.47
14/07/2026	Faster Payment Debit	B/P to: Grassroots Landsc	£1,662.00	£0.00	£7,355.47
14/07/2026	Faster Payment Debit	B/P to: Maydencroft	£1,194.00	£0.00	£6,161.47
14/07/2026	Faster Payment Debit	B/P to: Community Action D	£3,008.02	£0.00	£3,153.45
14/07/2026	Faster Payment Debit	B/P to: ITS Digital Ltd	£1,308.19	£0.00	£1,845.26
14/07/2026	Faster Payment Debit	B/P to: Community Action D	£44.40	£0.00	£1,800.86
16/07/2026	Direct Debit	Direct Debit (LLOYDS BANK PLC)	£185.68	£0.00	£1,615.18
17/07/2026	Direct Debit	Direct Debit (E.ON NEXT LTD)	£9.45	£0.00	£1,605.73
22/07/2026	Credit	Hertford Heath Com	£0.00	£1.41	£1,607.14
24/07/2026	Credit	[REDACTED]	£0.00	£40.00	£1,647.14
28/07/2026	Faster Payment Debit	B/P to: Castle Water	£500.00	£0.00	£1,147.14
28/07/2026	Transfer	Transfer from 20512510	£0.00	£6,000.00	£7,147.14
31/07/2026	Fee	Service Charge	£10.00	£0.00	£7,137.14

Mrs Joanne Hole
Hertford Heath Parish Council
Po Box 399
Hertford
SG13 9LA

✉ Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

☎ Call **0345 140 1000***

✉ Email **us@unity.co.uk**

🌐 Visit **www.unity.co.uk**

Account Statement

01 August 2026 to 31 August 2026

Account Name: Hertford Heath Parish Council

Sort Code: 

Account Number: 

Swift Code (BIC): 

Summary**

Start balance	Paid out	Paid in	End balance
£7,137.14	£5,944.88	£0.00	£1,192.26

Your arranged overdraft limit is £0.00



Go Paperless!

You can choose to receive online statements and we'll notify you by email when they're available. Contact us to switch to paperless statements.

Accessibility

Unity can offer statements in alternative formats such as statements in braille, large print or audio. Please contact us for more information.

*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are recorded and may be monitored for security, training and quality purposes.

**Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

Transactions for Current T2 account 20381026

Date	Type	Details	Paid Out £	Paid In £	Balance £
31/07/2026		Balance brought forward	£0.00	£0.00	£7,137.14
13/08/2026	Faster Payment Debit	B/P to: Castle Water	£500.00	£0.00	£6,637.14
13/08/2026	Faster Payment Debit	B/P to: Community Action D	£3,008.02	£0.00	£3,629.12
13/08/2026	Faster Payment Debit	B/P to: Grassroots Landsca	£1,158.00	£0.00	£2,471.12
13/08/2026	Faster Payment Debit	B/P to: Castle Water	£23.97	£0.00	£2,447.15
13/08/2026	Faster Payment Debit	B/P to: Scribe	£921.60	£0.00	£1,525.55
13/08/2026	Faster Payment Debit	B/P to: HH Village Hall	£60.00	£0.00	£1,465.55
13/08/2026	Faster Payment Debit	B/P to: Community Action D	£44.40	£0.00	£1,421.15
17/08/2026	Direct Debit	Direct Debit (LLOYDS BANK PLC)	£46.39	£0.00	£1,374.76
19/08/2026	Direct Debit	Direct Debit (E.ON NEXT LTD)	£11.25	£0.00	£1,363.51
26/08/2026	Faster Payment Debit	B/P to: Broadmead Leisure	£162.00	£0.00	£1,201.51
31/08/2026	Fee	Service Charge	£9.25	£0.00	£1,192.26

Mrs Joanne Hole
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WV1 9DG

☎ Call **0345 140 1000***

✉ Email **us@unity.co.uk**

🌐 Visit **www.unity.co.uk**

Account Statement

01 July 2026 to 31 July 2026

Account Name: Hertford Heath Parish Council

Sort Code: 

Account Number: 2 

Swift Code (BIC): 

IBAN: 

Summary**

Start balance	Paid out	Paid in	End balance
£62,484.16	£6,000.00	£0.00	£56,484.16

The credit interest rate is 1.95% AER as of your statement date.



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Transactions for Instant Access account 20512510

Date	Type	Details	Paid Out £	Paid In £	Balance £
30/06/2026		Balance brought forward	£0.00	£0.00	£62,484.16
28/07/2026	Transfer	Transfer to 20381026	£6,000.00	£0.00	£56,484.16

Mrs Joanne Hole
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WV1 9DG

☎ Call **0345 140 1000***

✉ Email **us@unity.co.uk**

🌐 Visit **www.unity.co.uk**

Account Statement

01 August 2026 to 31 August 2026

Account Name: 
Sort Code: 
Account Number: 
Swift Code (BIC): 
IBAN: 

Summary**

Start balance	Paid out	Paid in	End balance
£56,484.16	£0.00	£0.00	£56,484.16

The credit interest rate is 1.95% AER as of your statement date.



Go Paperless!

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Accessibility

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**Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

Transactions for Instant Access account 20512510

Date	Type	Details	Paid Out £	Paid In £	Balance £
31/07/2026		Balance brought forward	£0.00	£0.00	£56,484.16

Payments over £100 01/07/2026 – 31/07/2026

Date	Amount	Payable to	Payable for
14/07/2026	£1662.00	Grassroots Ltd.	Grass cutting
14/07/2026	£1194.00	Maydencroft	Removal of OPM
14/07/2026	£3008.02	Community Action Dacorum	Staff Costs
14/07/2026	£1308.19	ITS Digital	IT Support
16/07/2026	£185.68	Lloyds Bank PLC	Multipay card*
28/07/2026	£500	Castle Water	Unpaid bill repayment

*multipay card includes a number of transactions broken down in the relevant section of the agenda:2026.67 (f)

Payments over £100 01/08/2026 – 31/08/2026

Date	Amount	Payable to	Payable for
13/08/2026	£500	Castle Water	Unpaid bill repayment
13/08/2026	£3008.02	Community Action Dacorum	Staff costs
13/08/2026	£1158.00	Grassroots Ltd	Grass Cutting
13/08/2026	£921.60	Scribe	Annual subscription fee
26/08/2026	£162.00	Broadmead Leisure	Playground repairs

*multipay card includes a number of transactions broken down in the relevant section of the agenda:2026.67 (g)

%%eyeball1

HERTFORD HEATH PARISH COUNCIL
ELIZABETH RUTH WILKINSON
HERTFORD HEATH PARISH COUNCIL
32 HEATHGATE
HERTFORD HEATH
HERTFORD
SG 13 7PJ

Programme Administrator Helpline
0345 030 6270
+44 1908 544 059 (from abroad)
www.lloydsbank.com/commercialbanking/

Corporate Purchasing Card - Sterling Account

Cardholder details

02-07-2026

4484-4510-5089-8875

£1,000.00

Previous balance

£69.38

Payments received

£69.38

Purchases

£182.68

Cash advances

£0.00

Transaction refunds

£0.00

Account charges

£0.00

Annual Card Fees

£3.00

Current balance

£185.68

Page 1

Transaction date

Reference

Description

Amount

16-06-2026

XXXX-XXXX-XXXX-4868 O'HARE, SUE

DIRECT DEBIT PAYMENT - THANK YOU

£69.38 CR

09-06-2026

74165886161622204394039

123REG#4097402515

345-450-2310

GB

£22.79

10-06-2026

74007006162920025217702

CLOUD NEXT

WWW.CLOUDNEXT

GB

£11.98

13-06-2026

74071916164000200387098

Canva* 04903-60174605

Sydney

AU

£100.00

18-06-2026

74875306169000619554079

Lebara Mobile Limited

London

GB

£4.95

21-06-2026

74313226172401881987762

ADOBE *ADOBE

ADOBE.LY/BILL

IE

£19.97

01-07-2026

74950506182401212745872

HPI INSTANT INK UK

WWW.HP.COM

GB

£22.99

02-07-2026

MONTHLY FEE

£3.00

Payment is due by 16 July 2026

Balance

£185.68

Payment will be collected by direct debit on 16 July 2026.

%%eyeball2

%%eyeball1

HERTFORD HEATH PARISH COUNCIL
ELIZABETH RUTH WILKINSON
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Programme Administrator Helpline
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+44 1908 544 059 (from abroad)
www.lloydsbank.com/commercialbanking

Corporate Purchasing Card - Sterling Account

Cardholder details

Statement date03-08-2026

Account number4484-4510-5089-8875

Credit Limit£1,000.00

Your account at a glance

Previous balance£185.68

Payments received£185.68

Purchases£43.39

Cash advances£0.00

Transaction refunds£0.00

Account charges£0.00

Annual Card Fees£3.00

Current balance£46.39

Transaction date	Reference	Description	Amount
16-07-2026		DIRECT DEBIT PAYMENT - THANK YOU	£185.68 CR
	XXXX-XXXX-XXXX-4868 O'HARE, SUE		£46.39
10-07-2026	74007006192920025457203	CLOUD NEXT	WWW.CLOUDNEXT GB £11.98
18-07-2026	74875306199000306063073	Lebara Mobile Limited	London GB £4.95
21-07-2026	74313226202408143457835	ADOBE *ADOBE	ADOBE.LY/BILL IE £19.97
31-07-2026	74950506212406987967316	HPI INSTANT INK UK	WWW.HP.COM GB £6.49
03-08-2026		MONTHLY FEE	£3.00

Page 1

%%eyeball2

Payment is due by 17 August 2026	Balance	£46.39
Payment will be collected by direct debit on 17 August 2026.		



%%eyeball1

HERTFORD HEATH PARISH COUNCIL
ELIZABETH RUTH WILKINSON
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32 HEATHGATE
HERTFORD HEATH
HERTFORD
SG13 7PJ

Programme Administrator Helpline
0345 030 6270
+44 1908 544 059 (from abroad)
www.lloydsbank.com/commercialbanking

Corporate Purchasing Card - Sterling Account

Cardholder details

Statement date 02-09-2026
Account number 4484-4510-5089-8875
Credit Limit £1,000.00

Your account at a glance

Previous balance £46.39
Payments received £46.39
Purchases £36.90
Cash advances £0.00
Transaction refunds £0.00
Account charges £0.00
Annual Card Fees £3.00
Current balance £39.90

Page 1

Transaction date	Reference	Description	Amount
17-08-2026		DIRECT DEBIT PAYMENT - THANK YOU	£46.39 CR
	XXXX-XXXX-XXXX-4868 O'HARE, SUE		£39.90
10-08-2026	74007006223920029357543	CLOUD NEXT WWW.CLOUDNEXT GB	£11.98
17-08-2026	74875306229000304294070	Lebara Mobile Limited London GB	£4.95
21-08-2026	74313226233400681767405	ADOBE *ADOBE ADOBE.LY/BILL IE	£19.97
02-09-2026		MONTHLY FEE	£3.00

%%eyeball2

Payment is due by 16 September 2026

Balance

£39.90

Payment will be collected by direct debit on 16 September 2026.

24 August 2026

2026-27 NATIONAL SALARY AWARD

The National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2026-27 to be implemented from 1 April 2026. Employers are encouraged to implement this pay award as swiftly as possible.

Backpay for employees who have left employment since 1 April 2026. If requested by an ex-employee to do so, we recommend that employers should pay any monies due to that employee from 1 April 2026 to the employee's last day of employment.

The attached Annex lists the new pay scales for clerks and other employees employed under the terms of the model contract including SCPs 50 and above. These should be retrospectively applied from 1 April 2026.

© NALC 2026.

ANNEX 1

	1 April 2025	1 April 2026			Scale Ranges
SCP	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
1	Deleted w e f 1st April 2023				Below LC Scale (for staff other than clerks)
2	£24,413	£12.65	Deleted w e f 1st April 2026		
3	£24,796	£12.85	£25,614	£13.28	
4	£25,185	£13.05	£26,016	£13.48	
5	£25,583	£13.26	£26,427	£13.70	
5	£25,583	£13.26	£26,427	£13.70	
6	£25,989	£13.47	£26,847	£13.92	LC1 (5-6) (below substantive range)
7	£26,403	£13.69	£27,274	£14.14	LC1 (7-12) (substantive benchmark range)
8	£26,824	£13.90	£27,709	£14.36	
9	£27,254	£14.13	£28,153	£14.59	
10	£27,694	£14.35	£28,608	£14.83	
11	£28,142	£14.59	£29,071	£15.07	
12	£28,598	£14.82	£29,542	£15.31	

	1 April 2025	1 April 2026			Scale Ranges
SCP	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
13	£29,064	£15.06	£30,023	£15.56	LC1 (13-17) (above substantive range)
14	£29,540	£15.31	£30,515	£15.82	
15	£30,024	£15.56	£31,015	£16.08	
16	£30,518	£15.82	£31,525	£16.34	
17	£31,022	£16.08	£32,046	£16.61	
18	£31,537	£16.35	£32,578	£16.89	LC2 (18-23) (below substantive range)
19	£32,061	£16.62	£33,119	£17.17	
20	£32,597	£16.90	£33,673	£17.45	
21	£33,143	£17.18	£34,237	£17.75	
22	£33,699	£17.47	£34,811	£18.04	
23	£34,434	£17.85	£35,570	£18.44	LC2 (24-28) (substantive benchmark range)
24	£35,412	£18.35	£36,581	£18.96	
25	£36,363	£18.85	£37,563	£19.47	
26	£37,280	£19.32	£38,510	£19.96	
27	£38,220	£19.81	£39,481	£20.46	
28	£39,152	£20.29	£40,444	£20.96	LC2 (29-32) (above substantive benchmark range)
29	£39,862	£20.66	£41,177	£21.34	
30	£40,777	£21.14	£42,123	£21.83	
31	£41,771	£21.65	£43,149	£22.37	
32	£42,839	£22.20	£44,253	£22.94	
33	£44,075	£22.85	£45,529	£23.60	LC3 (33-36) (below substantive range)
34	£45,091	£23.37	£46,579	£24.14	
35	£46,142	£23.92	£47,665	£24.71	
36	£47,181	£24.46	£48,738	£25.26	
37	£48,226	£25.00	£49,817	£25.82	
38	£49,282	£25.54	£50,908	£26.39	LC3 (37-41) (substantive benchmark range)
39	£50,269	£26.06	£51,928	£26.92	
40	£51,356	£26.62	£53,051	£27.50	
41	£52,413	£27.17	£54,143	£28.06	
42	£53,460	£27.71	£55,224	£28.62	
43	£54,495	£28.25	£56,293	£29.18	LC3 (42-45) (above substantive benchmark range)
44	£55,801	£28.92	£57,642	£29.88	

	1 April 2025	1 April 2026			Scale Ranges
SCP	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
45	£57,139	£29.62	£59,025	£30.59	
46	£58,523	£30.33	£60,454	£31.33	LC4 (46-49) (below substantive range)
47	£59,922	£31.06	£61,899	£32.08	
48	£61,198	£31.72	£63,218	£32.77	
49	£62,852	£32.58	£64,926	£33.65	
50	£64,373	£33.37	£66,497	£34.47	LC4 (50-54) (substantive benchmark range)
51	£65,925	£34.17	£68,101	£35.30	
52	£68,053	£35.27	£70,299	£36.44	
53	£70,176	£36.37	£72,492	£37.57	
54	£72,307	£37.48	£74,693	£38.72	LC4 (55-62) (above substantive benchmark range)
55	£74,454	£38.59	£76,911	£39.86	
56	£76,572	£39.69	£79,099	£41.00	
57	£78,718	£40.80	£81,316	£42.15	
58	£80,821	£41.89	£83,488	£43.27	
59	£82,815	£42.93	£85,548	£44.34	
60	£84,852	£43.98	£87,652	£45.43	
61	£86,939	£45.06	£89,808	£46.55	
62	£89,081	£46.17	£92,021	£47.70	

* Hourly Rates

As per the NJC agreement, hourly rates are calculated by dividing annual salary by 52.143 weeks and then by 37 hours. Please note that these hourly rates do not now differ from those published by NJC for Principal Authorities as the calculation bases are in agreement.

Please also note that NJC resolved to delete SCP 1 w.e.f. 1st April 2023

Please also note that NJC have resolved to delete SCP 2 w.e.f. 1st April 2026

Internal Audit Service - Terms of Reference

Internal Audit Objectives and Responsibilities

The primary objective of Internal Audit is to review, appraise and report upon the adequacy of internal control systems operating throughout the council using a systems-based approach.

The council's internal control system comprises the whole network of systems established within the council to provide reasonable assurance that the council's objectives will be achieved, with particular reference to:

- The effectiveness of operations
- The economic and efficient use of resources
- Compliance with applicable policies, procedures, laws, and regulations
- The safeguarding of assets and interests from losses of all kinds, including those arising from fraud, irregularity, and corruption
- The integrity and reliability of information, accounts, and data

Accordingly, in the conduct of planned audits Internal Audit may:

- Carry out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year to be able to complete Section 4 (Annual Internal Audit Report) of the Annual Governance and Accountability Return (AGAR)
- Review the reliability and integrity of financial information and the means used to identify, measure, classify and report such information
- Review the means of safeguarding assets and, as appropriate, verify the existence of such assets
- Appraise the economy and efficiency with which resources are employed, identify opportunities to improve performance and recommend solutions to problems
- Review the established systems to ensure compliance with those policies, procedures, laws, and regulations which could have a significant impact on operations, and determine whether the council is in compliance
- Review operations and activities to ascertain whether results are consistent with objectives and whether they are being carried out as planned

The Scope of Internal Audit Activity

- There are no limitations on Internal Audit's scope of activities. The scope of Internal Audit allows for unrestricted coverage of the council's activities, including both financial and non-financial systems of internal control.

Independence

The main determinant of the effectiveness of Internal Audit is that it is seen to be independent in its planning and operation. To ensure this, Internal Audit will operate within a framework that allows:

- Unrestricted access to the officers of the council
- Reporting in its own name

- Segregation from the day-to-day operations of the council

Every effort will be made to preserve objectivity by ensuring that all Internal Auditors are free from any conflicts of interest and do not undertake any non-audit duties on behalf of the council.

Rights of Access

Audit visits should take place at a mutually agreed location. There are no limitations on Internal Audit's access to records. Internal Auditors shall have the authority to:

- Access council premises at reasonable times agreed in advance
- Access all assets, records, documents, correspondence, and control systems
- Receive any information and explanation considered necessary concerning any matter under consideration
- Require any employee of the council to account for cash, stores, or any other council asset under his/her control
- Access records belonging to third parties, such as contractors, when required

The Council's Responsibilities

The Responsible Financial Officer and Proper Officer have clearly defined responsibilities for Risk Management, Internal Control, Internal Audit and preventing Fraud and Corruption.

The existence of Internal Audit does not diminish the responsibility of the council to establish systems of internal control to ensure that activities are conducted in a secure and well-ordered manner.

Bullying & Respect

The Internal Auditor must respect the officers and members of the council, who in turn must respect the Internal Auditor. Members and officers must not bully, intimidate, or coerce the Internal Auditor. Bullying of the Internal Auditor will not be tolerated, and such behaviour may lead to the service being halted and suspended temporarily or withdrawn permanently.

Reporting

The Internal Auditor will formally report the results of audits and the recommendations made to council and will follow up at subsequent Internal Audits to make sure that corrective actions are taken.

This constitutes the formal binding contract between the Council and the Hertfordshire Internal Audit Service.

Approved by:

_____ Parish/Town/Community Council

On (date): _____ Minute reference: _____

For (Delete as applicable): 1 year/3 years

If signing-up for 3 years, please note the fees will be reviewed and confirmed annually

Signed: _____ Position (Clerk/RFO): _____

Broadmead Leisure Limited

Inspection Report

Hertford Heath Playground

High Risk: Defects that require action before further use.

Med Risk: Defects that require to be scheduled in for maintenance when permissible.

Low Risk: Observations and remedial maintenance. **New items**

Estimates are valid for 60 Days from inspection date.

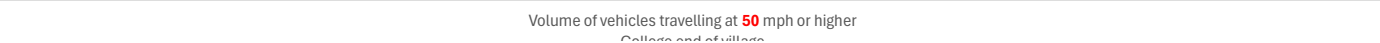
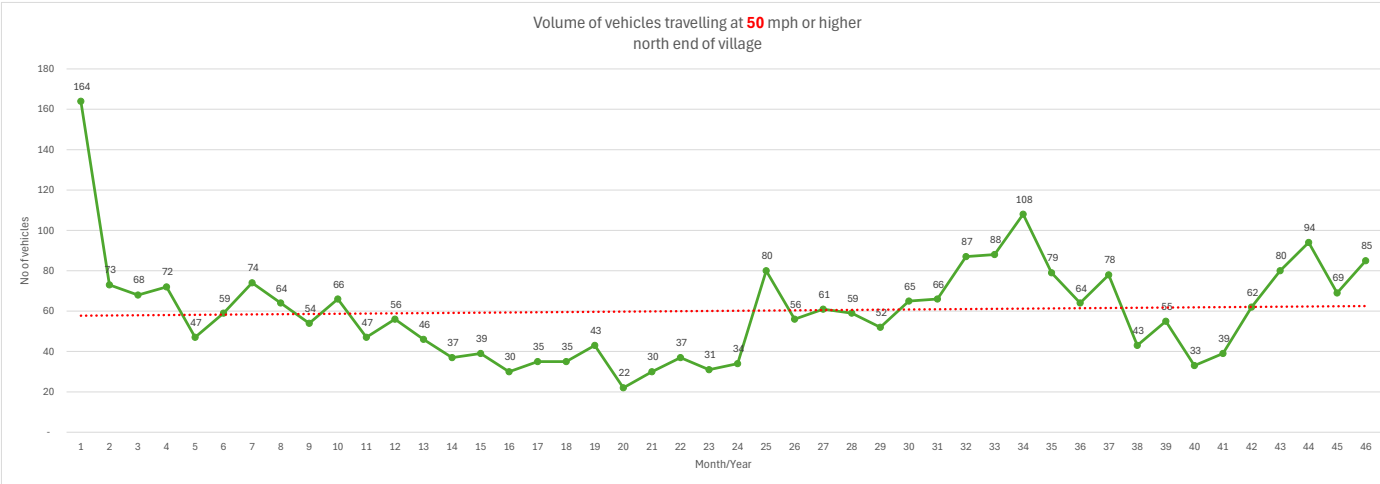
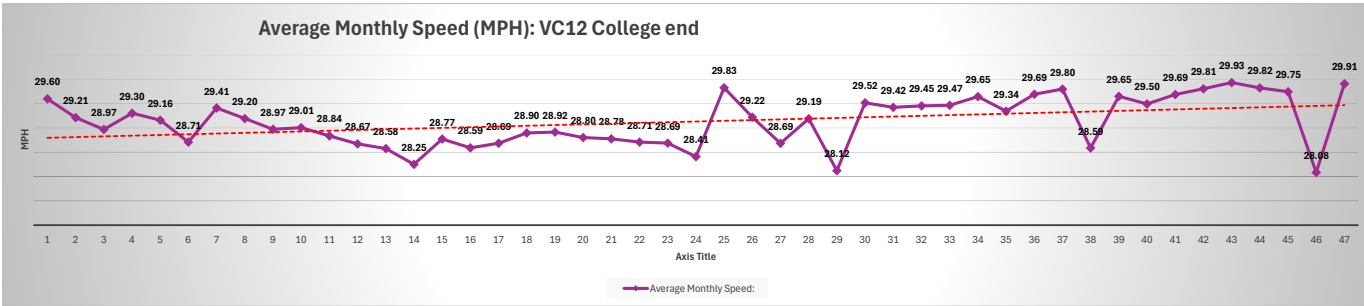
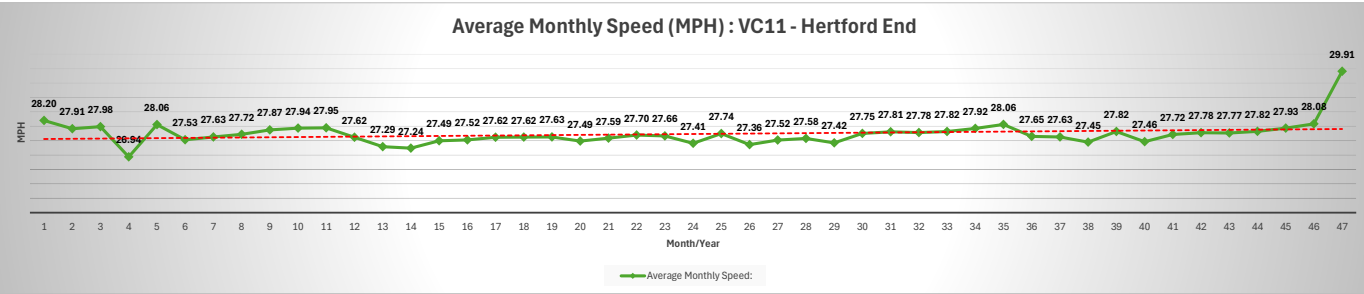
No.	Description	Risk	Defect / Action	Cost	Status	Date
1	Wicksteed climber		N/A			
2	Supernova roundabout	Low	Platform cracked.		Monitor	Oct 21
3	Cars x2		N/A			
4	Cat springer		N/A			
5	Frog springer		N/A			
6	Bike springer		N/A			
7	Toddler activity unit	Low	1 fixing missing, renew	10.00	In work	Dec 25
8	Cradle swings		N/A			
9	Mini roundabout	Low-	Item had profane graffiti, remove	10.00	In work	June 26
10	Junior Activity unit	Low	Post on handrail to stairs very bowed	275.00	Awaiting council	Apr 26
		Low-	Stair case tread front edge breaking decaying, renew timber tread	45.00	In work	June 26
		Med				
11	Junior swings		N/A			
12	Basket swings		N/A			
13	Gates x2	Low	Crack in top hinge		Monitor	Apr 23
14	Bins		N/A			
15	Fences	Low	Fence to gate bracket, weld broken, re-weld	30.00	In work	June 26
16	Wicksteed rotaplay		N/A			
17	Hags Freeride skate board		N/A			
18	Wicksteed ball game		N/A			
19	Traversing Wall		N/A			

Comments

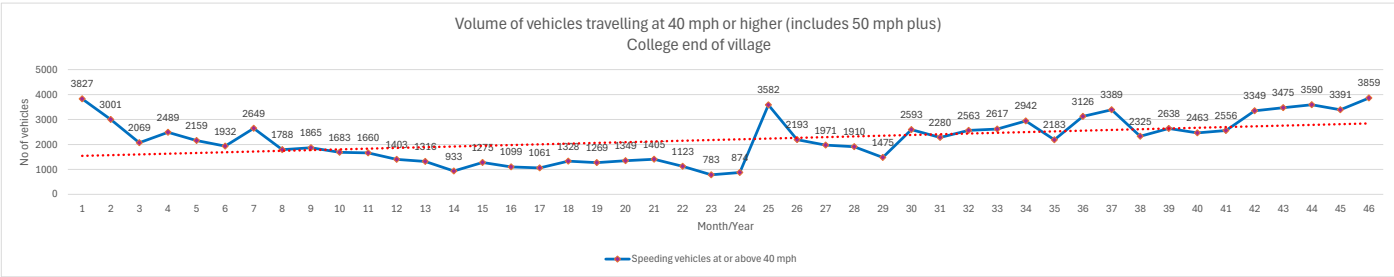
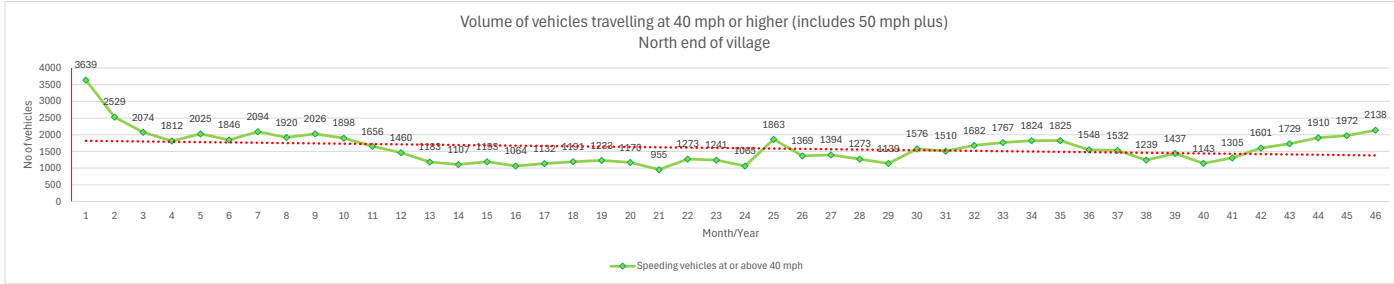
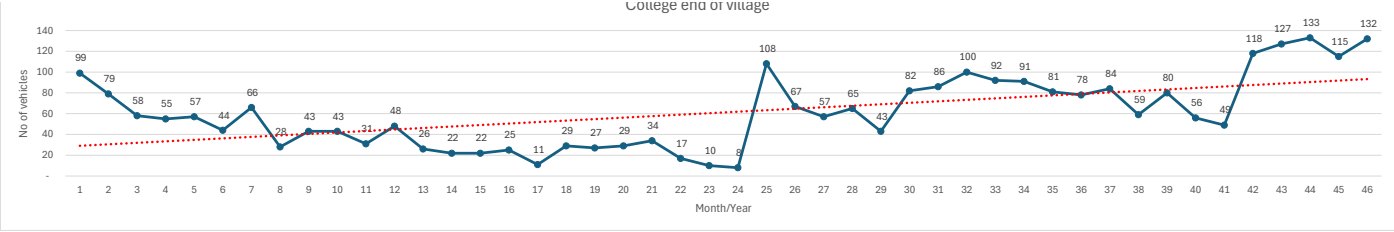
Gaps in grass mats under equipment, possible due to extreme dry summer, monitor.

Monthly Average Speeds for each HH camera since project inception

Month:	Location:	Vehicles >49	Total Monthly Volume:	Average Monthly Speed:
Oct 22	VC11	125,955	28.20129032	
Oct 22	VC12	111,570	29.59983871	
Nov 22	VC11	117,412	27.913	
Nov 22	VC12	114,202	29.21116667	
Dec 22	VC11	89,286	27.98467742	
Dec 22	VC12	89,257	28.96887097	
Jan 23	VC11	109,641	26.9366129	
Jan 23	VC12	106,390	29.30241935	
Feb 23	VC11	107,423	28.05571429	
Feb 23	VC12	99,456	29.15946429	
Mar 23	VC11	103,583	27.52961538	
Mar 23	VC12	88,267	28.70788462	
Apr 23	VC11	116,372	27.63033333	
Apr 23	VC12	102,433	29.41100000	
May 23	VC11	129,210	27.72112903	
May 23	VC12	92,555	29.19519231	
Jun 23	VC11	129,377	27.8725	
Jun 23	VC12	106,054	28.97431034	
Jul 23	VC11	116,854	27.93645161	
Jul 23	VC12	92,255	29.00574074	
Aug 23	VC11	112,535	27.94609375	
Aug 23	VC12	102,724	28.83796875	
Sep 23	VC11	140,354	27.61783333	
Sep 23	VC12	115,503	28.67316667	
Oct 23	VC11	135,309	27.29274194	
Oct 23	VC12	112,437	28.57725806	
Nov 23	VC11	127,309	27.23716667	
Nov 23	VC12	102,815	28.25266667	
Dec 23	VC11	117,911	27.49306452	
Dec 23	VC12	99,255	28.77322581	
Jan 24	VC11	126,550	27.52322581	
Jan 24	VC12	109,008	28.59145161	
Feb 24	VC11	124,471	27.61844828	
Feb 24	VC12	102,253	28.685	
Mar 24	VC11	127,095	27.62241935	
Mar 24	VC12	104,804	28.89870968	
Apr 24	VC11	114,983	27.62683333	
Apr 24	VC12	99,097	28.91616667	
May 24	VC11	133,934	27.48548387	
May 24	VC12	115,110	28.80274194	
Jun 24	VC11	102,432	27.58916667	
Jun 24	VC12	128,830	28.7775	
Jul 24	VC11	118,326	27.695	
Jul 24	VC12	104,975	28.70887097	
Aug 24	VC11	115,996	27.66258065	
Aug 24	VC12	78,727	28.68958333	
Sep 24	VC11	128,652	27.40666667	
Sep 24	VC12	105,974	28.41016667	
Oct 24	VC11	195,109	27.744	
Oct 24	VC12	175,302	29.82863636	
Nov 24	VC11	196,360	27.36333333	
Nov 24	VC12	161,532	29.22	
Dec 24	VC11	169,719	27.51822581	
Dec 24	VC12	148,304	28.68629032	
Jan 25	VC11	190,390	27.57516129	
Jan 25	VC12	166,020	29.19016129	
Feb 25	VC11	177,440	27.42357143	
Feb 25	VC12	144,737	28.12107143	
Mar 25	VC11	207,956	27.74967742	
Mar 25	VC12	178,859	29.51903226	
Apr 25	VC11	177,194	27.805	
Apr 25	VC12	156,414	29.42333333	
May 25	VC11	195,309	27.77967742	
May 25	VC12	169,640	29.45403226	
Jun 25	VC11	195,026	27.81790323	



Jun 25	VC12	165,899	29.46709677
Jul 25	VC11	175,694	27.92209677
Jul 25	VC12	161,238	29.645
Aug 25	VC11	159,092	28.06080645
Aug 25	VC12	132,964	29.34483871
Sep 25	VC11	192,400	27.646
Sep 25	VC12	160,225	29.69416667
Oct 25	VC11	193,211	27.62693548
Oct 25	VC12	166,447	29.79951613
Nov 25	VC11	196,266	27.44716667
Nov 25	VC12	148,680	28.58716667
Dec 25	VC11	173,872	27.81741935
Dec 25	VC12	152,069	29.65080645
Jan 26	VC11	190,694	27.46290323
Jan 26	VC12	163,140	29.495
Feb 26	VC11	177,798	27.71589286
Feb 26	VC12	155,319	29.68803571
Mar 26	VC11	204,171	27.77612903
Mar 26	VC12	177,098	29.80725806
Apr 26	VC11	180,502	27.76666667
Apr 26	VC12	159,191	29.934
May 26	VC11	191,881	27.82016129
May 26	VC12	166,878	29.82467742
Jun 26	VC11	198,392	27.93306452
Jun 26	VC12	174,165	29.74612903
Jul 26	VC11	186,612	28.08403226
Jul 26	VC12	168,239	29.91064516
Aug 26	VC11		
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Oct 27	VC12		
Nov 27	VC11		
Nov 27	VC12		
Dec 27	VC11		
Dec 27	VC12		



Date	Location	Speeders ≥50	Speeding vehicles at or above 40 mph
Oct 22	VC11	164	3639
Oct 22	VC12	99	3827
Nov 22	VC11	73	2529
Nov 22	VC12	79	3001
Dec 22	VC11	68	2074
Dec 22	VC12	58	2069
Jan 23	VC11	72	1812
Jan 23	VC12	55	2489
Feb 23	VC11	47	2025
Feb 23	VC12	57	2159
Mar 23	VC11	59	1846
Mar 23	VC12	44	1932
Apr 23	VC11	74	2094
Apr 23	VC12	66	2649
May 23	VC11	64	1920
May 23	VC12	28	1788
Jun 23	VC11	54	2026
Jun 23	VC12	43	1865
Jul 23	VC11	66	1898
Jul 23	VC12	43	1683
Aug 23	VC11	47	1656
Aug 23	VC12	31	1660
Sep 23	VC11	56	1460
Sep 23	VC12	48	1403
Oct 23	VC11	46	1183
Oct 23	VC12	26	1316
Nov 23	VC11	37	1107
Nov 23	VC12	22	933
Dec 23	VC11	39	1193
Dec 23	VC12	22	1275
Jan 24	VC11	30	1064
Jan 24	VC12	25	1099
Feb 24	VC11	35	1132
Feb 24	VC12	11	1061
Mar 24	VC11	35	1191
Mar 24	VC12	29	1328
Apr 24	VC11	43	1233
Apr 24	VC12	27	1269
May 24	VC11	22	1170
May 24	VC12	29	1349
Jun 24	VC11	30	955
Jun 24	VC12	34	1405
Jul 24	VC11	37	1273
Jul 24	VC12	17	1123
Aug 24	VC11	31	1241
Aug 24	VC12	10	783
Sep 24	VC11	34	1065
Sep 24	VC12	8	874
Oct 24	VC11	80	1863
Oct 24	VC12	108	3582
Nov 24	VC11	56	1369
Nov 24	VC12	67	2193
Dec 24	VC11	61	1394
Dec 24	VC12	57	1971
Jan 25	VC11	59	1273
Jan 25	VC12	65	1910
Feb 25	VC11	52	1139
Feb 25	VC12	43	1475
Mar 25	VC11	65	1576
Mar 25	VC12	82	2593
Apr 25	VC11	66	1510
Apr 25	VC12	86	2280
May 25	VC11	87	1682
May 25	VC12	100	2563
Jun 25	VC11	88	1767

Jun 25	VC12	92	2617
Jul 25	VC11	108	1824
Jul 25	VC12	91	2942
Aug 25	VC11	79	1825
Aug 25	VC12	81	2183
Sep 25	VC11	64	1548
Sep 25	VC12	78	3126
Oct 25	VC11	78	1532
Oct 25	VC12	84	3389
Nov 25	VC11	43	1239
Nov 25	VC12	59	2325
Dec 25	VC11	55	1437
Dec 25	VC12	80	2638
Jan 26	VC11	33	1143
Jan 26	VC12	56	2463
Feb 26	VC11	39	1305
Feb 26	VC12	49	2556
Mar 26	VC11	62	1601
Mar 26	VC12	118	3349
Apr 26	VC11	80	1729
Apr 26	VC12	127	3475
May 26	VC11	94	1910
May 26	VC12	133	3590
Jun 26	VC11	69	1972
Jun 26	VC12	115	3391
Jul 26	VC11	85	2138
Jul 26	VC12	132	3859
Aug 26	VC11		
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